

Guide to teaching in New Zealand

A guide for overseas teachers on their journey to teach in NZ

WANT TO TEACH IN NEW ZEALAND?

Aotearoa New Zealand is an unbeatable place to live and work!

WHERE TO APPLY

This phase can be from **3 - 6 months** or less if all documentation is in place. A number of visas can be used to teach in NZ.

APPROVED?

Once you have your Visa and teaching qualification approved, and you are registered to teach in NZ, you can book those flights!

SETTLING IN

Once you have arrived, there are supports available to help you in starting out on your teaching journey in New Zealand.

1. DECIDING

Learn about teaching in NZ here:



Let the Teaching Council know as soon you have an employment offer to teach at a New Zealand school, kura or early childhood centre. It is a priority to have teachers able to teach when they have a definite job offer.

Get your documents ready

Prepare yourself by getting all the documents you need for **Step 2A and 2B. This will allow you to apply for jobs and later on apply for your Work Visa.**

NZQA:

1. Passport bio-data page
2. Evidence of name change (if name listed on your passport is different to the name on your award certificate(s))
3. Award certificate for qualifications
4. Transcript/ academic record or mark sheet for qualifications
5. Any Underpinning qualifications
6. Syllabus (if applicable)
7. English translations (if applicable).

Teaching Council:

1. Copies of qualifications, transcripts, NZQA assessment (if applicable)
2. Letters (from previous employers regarding your teaching)
3. Assessment of your teaching practice.
4. Any evidence of induction and mentoring completed during your teaching career
5. Statements/certificate of professional standing
6. Your CV.

2. APPLYING



Note: you may need an **IQA** for salary assessment purposes.



Speed this up by using a verification service: email visaview@mbie.govt.nz

2A. NZQA Qualification Approval

Is your teaching qualification on the NZQA pre-approved list? If yes – skip to **step 2B**. If no – submit an international qualification assessment (IQA) to check if your overseas teaching qualification is recognised in NZ using this link.

If your qualification is **not recognised**, you might still be able register as a teacher in NZ through a **discretionary pathway**.

2B. Register as a teacher in NZ

Apply to become a registered teacher with the Teaching Council of Aotearoa New Zealand.

1. Show you are satisfactorily trained to teach
2. Demonstrate English language competency
3. Obtain Police clearance from the country you are from.
4. Verify your identity: Proof of Identity form
5. Produce the relevant documents (left)
6. Do not forget to also apply for your **PROVISIONAL PRACTISING CERTIFICATE**

2D. Applying for a job through the Education Gazette.

This is where teaching positions are advertised in New Zealand. Once you have accepted a job offer, you can apply for a VISA.

2C. Apply for a VISA: Accredited Employer Working Visa

To apply for an **accredited employer work visa** you need to:

1. Know if your employer is accredited - if not, they **need to apply for accreditation** with Immigration NZ.
2. If yes - your employer school will send you an email with a unique link also known as a **job token**. You must open the link and accept the request to begin your visa application.

Working Holiday Visa

You can apply for a working holiday visa to teach in NZ if you:

1. Are from an eligible country.
2. Want fixed term work.

Get more information here:

www.immigration.govt.nz/new-zealand-visas/preparing-a-visa-application/working-in-nz/how-long-can-you-work-in-new-zealand-for/working-holiday-visa

3. FINALISING

Salary Assessment

If you're working in a **school** you will need to complete a Salary Assessment. You can find detailed instructions on Salary Assessments through EdPay website.



Find out what your expected salary is:

If you are working in **early learning services**, you will not need to complete a Salary Assessment.

Information on working in NZ

If your school is an **accredited employer**, they must provide you with info about working and living in NZ. This must include:

- giving you paid time to learn about employment rights, and
- info about settling in New Zealand.

Other info your school should give you can be found here:



4. ONCE ARRIVED

Professional Learning & Development

When you begin teaching, you may be entitled to professional learning and development support which you can find more about here:



Overseas Teachers Relocation Grant

Overseas teachers and returning New Zealand trained teachers may be eligible for an Overseas Relocation Grant of up to \$10,000 (GST inclusive). You must have begun full-time employment in a state or state-integrated school, or licensed early learning centre within 90 days of applying for the grant in order to be eligible.

Learn about the NZ curriculum here:



For help and enquiries, contact:
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